



Seeking a skilled, experienced Residential Maintenance Worker to join our team to perform repairs and maintenance in our housing portfolio. If you are a self-starter, work well independently while providing excellent customer service to our residents, you might be just right for our team!

Our organization strives for a reputation of excellence - we are proud of our staff who take pride in providing quality services to our residents.

### **RESIDENTIAL MAINTENANCE WORKER**

**Permanent Full-Time**  
**\$28.50 - \$33.50 per hour**  
**36.25 hours per week**

#### **PREFERRED BACKGROUND:**

As our Residential Maintenance Worker, a broad range of skills is required to help us provide safe and quality housing to our residents.

This is a **hands-on** position that will help us develop and grow our internal maintenance department, so previous experience is a requirement.

#### **We are looking for candidates who can:**

- Install, repair, replace, and inspect plumbing, carpentry, and other maintenance repairs as required;
- Perform a variety of strenuous manual operations related to maintenance repairs including the ability to safely move furniture and major appliances with appropriate equipment, as well as load and unload vehicle;
- Perform overhead duties including but not limited to ceiling drywall and also be able to complete under sink repairs.

#### **We are looking for candidates who have:**

- A demonstrated ability to follow instructions and exercise tact when dealing with residents and staff;
- A demonstrated ability to inspect, adjust, and investigate fire alarm systems, mechanical and electrical equipment, and security monitoring system is a plus!

**Other duties may include:**

- General janitorial cleaning, and painting.

**REQUIREMENTS OF THE POSITION:**

This position requires a valid class “G” driver’s license, appropriate insurance coverage, and a clean driver’s abstract.

As a condition of employment, the successful applicant(s) will be required to obtain a satisfactory Criminal Records & Judicial Matters check, prior to beginning work in this position.

**Location: Simcoe, Ontario with travel throughout Norfolk County and Haldimand County.**

**Apply to:**

Matt Bowen, CEO, Haldimand-Norfolk Housing Corporation

Unit 2 – 25 Kent Street North, Simcoe, Ontario N3Y 3S1

Email: [hnhc@hnhousing.ca](mailto:hnhc@hnhousing.ca) Fax: 519.426.7630

**Applications/resumes should be marked “Confidential” and submitted by 4:00 p.m. on Friday, May 20, 2022. Resumes sent by email should be in Word or PDF format only.**

**Please Note: The hiring process will include a hands-on mechanical test that will include skills/tasks required for this position.**

**Terms:**

HNHC is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. Consistent with our Values and Corporate Culture Pillars, HNHC is committed to providing equitable treatment to all with respect to barrier-free employment and accommodation without discrimination. HNHC will provide accommodation for applicants in all aspects of the hiring process, up to the point of undue hardship. If you have an accommodation need, please contact our office as soon as possible to make appropriate arrangements.

The incumbent shall comply with all Health and Safety Policies and Practices for this position and the workplace.

For the safety of our staff and residents, the Haldimand Norfolk Housing Corporation has adopted a Vaccination Policy that states that all staff must be vaccinated against the COVID-19 Virus. Proof of vaccination is required prior to employment.

It is the responsibility of the applicants to ensure that their application reaches HNHC by the closing date or they may not be considered. It is also the responsibility of applicants to supply qualifications, licenses, and related experience relevant to the qualifications outlined above for this competition as directed. Based on the criteria set out above, this posting is open to all applicants.

The statements made by me are true, complete, and correct to the best of my knowledge. I understand that any falsification of statements, misrepresentations,

deliberate omission, or concealment of information may be considered just cause for discipline, up to and including termination for internal applicants and disqualification for external applicants.

**Note:**

Personal information collected from applications will be used to determine qualifications for employment. HNHC is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection process. The incumbent shall comply with all Health and Safety Policies and Practices for this position and the workplace.

